

## Introduction

Thank you for your interest in the National Foundation for Australia-China Relations (the Foundation) 2022-23 Competitive Grants Program.

The Foundation provides grant opportunities each year to develop, promote and strengthen understanding and engagement between Australia and China, including business and community stakeholders, in support of Australia's national interests.

The Foundation welcomes applications in line with the Foundation's strategic objectives, including but not limited to the following areas:

- Collaboration to tackle shared challenges, such as climate change and ageing populations
- Informed business engagement with China, including in the following areas:
  - Low emissions technology and environment
  - Health and ageing
  - Education
  - Agritech and Agribusiness
  - Financial technology
- Cohesive communities: recognising and supporting the contribution of Chinese Australian communities and supporting Chinese international students and scholars, including to connect with the broader Australian community
- Promotion of Australia's First Nations culture in China
- Communications, including projecting a positive image of Australia in China, media diversity and access to relevant information
- Showcasing Australian society, institutions and excellence to relevant audiences in Australia and China
- People to people connections, including in art, culture and sports
- Science, technology and environment
- China awareness: improving capacity of Australian organisations to engage confidently with China

Please refer to the guidelines when completing your application. If you have any questions please email [grants@australiachinafoundation.org.au](mailto:grants@australiachinafoundation.org.au) prior to the advertised closing date. Unsuccessful applicants may seek feedback by emailing [grants@australiachinafoundation.org.au](mailto:grants@australiachinafoundation.org.au) within one month of receiving their notification.

## Project Details

\* indicates a required field

**Individual or organisation name \***

**Do you or your organisation have a Chinese name? \***

Yes

No

**Please provide your name or your organisation's name in Chinese \***

Project description

**Project title \***

**Start date \***

Must be a date.

**Completion date (note the maximum grant period is two years) \***

Must be a date.

**Funding amount sought from the Foundation (this must match the amount listed in the Budget Section) \***

**Which area does your project BEST align to? \***

Health and ageing

Sport

Business

Education/international students

Arts and culture

Climate change

Community engagement

China literacy

Science

Promotion of Australia's

First Nations culture in China

**40 word summary of the proposed project \***

Word count:

Must be no more than 40 words.

Please describe theme, activities and outcomes of your proposed project.

Project location

**Please indicate the PRIMARY location where your grant activity will take place:**

**Australia \***

ACT

SA

NSW

TAS

NT

VIC

QLD

WA

**Will some or all of your grant activities also take place in greater China? \***

Yes

No

**Please list the PRIMARY location your activity will take place in greater China**

**Please also list any additional locations your activity will take place across greater China**

**You are welcome to provide a short video (maximum five minutes) to support your written application. Please provide the URL link to your video file here.**

## Project activities

Please list the top 1-3 quantifiable activities your project will deliver (for example including the number of workshops/partnerships/training courses/exhibitions/events/reports/participants, etc.)

If your activity clearly only has one (or two) quantifiable outcomes (i.e. production of one research paper, one study tour for 100 students, one art exhibition) please write 'N/A' in the other boxes.

**Outcome 1 \***

Word count:

Must be no more than 50 words.

**Outcome 2 \***

Word count:

Must be no more than 50 words.

**Outcome 3 \***

Word count:

Must be no more than 50 words.

**Project overview**

**Which of the Foundation's four strategic pillars does your project BEST align to? \***

- |   |  |
|---|--|
| <input type="radio"/> Promoting connections and practical cooperation | <input type="radio"/> Showcasing Australian excellence         |
| <input type="radio"/> Building understanding and exchange             | <input type="radio"/> Engaging Australia's diverse communities |

Please focus on the intended outcomes of the grant opportunity (as set out in Section 2 of the Grant Guidelines) and how your activity aligns with one (or more) of the Foundation's strategic pillars when preparing your detailed overview of your project.

The assessment criteria are:

- 1.How will the grant contribute to the strategic objectives of the Foundation?
- 2.How well does the grant address a specific need?
- 3.How effective and efficient will the applicant be in delivering the grant?
- 4.How will the activity deliver enduring and sustainable outcomes beyond the period of funding?

**Provide a detailed overview of the project focussing on what outcomes the project will deliver. Assessment will be made against the four criteria outlined in Section 6 of the Grant Guidelines. \***

Word count:

Must be no more than 500 words.

**Risk management planning**

**Please outline your risk management planning. Where relevant this should include COVID-19 travel restrictions, exposure to cyber risk, foreign interference, or unintended/illegal Intellectual Property leakage. Refer to the grant guidelines for further information.**

**Please provide details \***

Word count:

Must be no more than 400 words.

## Collaboration

**Please identify key partners or other major sponsors (financial or otherwise) \***

Word count:

Must be no more than 200 words.

**Does your project involve collaboration with a Chinese entity? \***

Yes

No

**If yes, please provide details including Chinese names of entities your project will collaborate with. \***

## Supporting documents - optional

**Please attach any other supporting documents here**

Attach a file:

## Referees

**\* indicates a required field**

Please attach letters of support from two independent referees who have no direct financial interest in this project. Referees cannot be the Foundation or DFAT employees, or Foundation Advisory Board members. Referees should comment on the project's objectives and the strategies to achieve them.

The Foundation reserves the right to seek advice on the application from other persons and organisations as appropriate.

Referee 1:

**Name \***

Title

First Name

Last Name

**Position \***

**Phone Number \***

Must be a valid phone number.

**Email Address \***

Must be an email address.

**Website**

Must be a URL.

**Relationship to Applicant \***

**Referee 1's Report**

Attach a file:

Referee 2:

**Name \***

Title

First Name

Last Name

**Position \***

**Phone Number \***

Must be a valid phone number.

**Email Address \***

Must be an email address.

**Website**

Must be a URL.

**Relationship to Applicant \***

**Referee 2's Report**

Attach a file:

[Project Activity](#)

Activity timeline

# NFACR 2022-23 Competitive Grants Round Application Form - Sample

Please provide a timeline of the major activities involved in delivering your project

Activity	Due date	Explanatory notes if applicable
	Must be a date.	

## Budget Section

\* indicates a required field

### Budget instructions

- In the Budgeted Income section, please list all contributors to your project, including contributions by the entity seeking funding (A) and any other contributions by third parties (B). Please include in the comment section an indication of whether each source of funding is confirmed, conditional or pending approval.
- All in-kind contributions should be included and quantified in either section A (if from your entity) or section B (if from a third party).
- The Total Income section is automated, and it is the sum of the contribution by the entity seeking funding (A), contributions from third parties (B) and grant program funding sought from the Foundation(C).
- In the Budgeted Expenditure section, please identify each expenditure clearly.
- The Budget Totals section is automated, it is the sum of total expenditure amount. This should equal the same as the total income (sum of A+B+C).

**Notes on goods and services tax (GST): Please provide budget figure amounts exclusive of GST.**

**Notes on Expenditure: Grants do not fund fixed or recurrent expenditure of your organisation, which would be incurred irrespective of whether this project proceeds. Please refer to the Grant Guidelines (section 5.4) for clarification.**

### Budgeted income

A. Internal Contribution	Amount (\$)	Comments (to be completed by the Applicant)
	Must be a dollar amount.	
	\$	

B. Other Income	Amount (\$)	Comments (to be completed by the Applicant)
	Must be a dollar amount.	
	\$	

**C. NFACR Grant**

**Foundation grants  
program funding sought**  
\*

\$   
Must be a dollar amount.

Total income

A+B+C

**Total Project Income \***

\$   
This number/amount is calculated.

Budgeted expenditure (please indicate in the notes for each row the funding source i.e. in-kind, third party or the Foundation for each expenditure item)

Expenditure description	Expenditure amount (\$)	Notes
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	

Budgeted expenditure totals

**Total Expenditure  
Amount \***

\$   
This number/amount is calculated.

Balanced budget check

**Total Project Income  
= Total Expenditure  
Amount \***

\$   
This number/amount is calculated.  
Must be equal to 0

**You may attach your  
project budget plan here  
if needed.**

Attach a file:

Previous funding

**Have you or your  
organisation previously**

Yes  No

**received grant funding from the Commonwealth Government of Australia? \***

**If yes, please provide details of relevant funding received, including the amount and year. Note: if, for example, you are applying on behalf of a university that receives numerous unrelated grants, you do not need to list those here. \***

Word count:  
Must be no more than 200 words.

**Other Commonwealth Funding (not 'Non-Foundation Commonwealth Funding')**

**Is your proposed project seeking or receiving other Commonwealth funds (non-NFACR) for current or future financial years? \***

Yes  No

**If yes, please give details, including the amount and year. \***

Word count:  
Must be no more than 200 words.

## Applicant Further Information

\* indicates a required field

**Entity type \***

Individual  Organisation

**ABN \***

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register
ABN

# NFACR 2022-23 Competitive Grants Round Application Form - Sample

Entity name  
ABN status  
Entity type  
Goods & Services Tax (GST)  
DGR Endorsed  
ATO Charity Type [More information](#)  
ACNC Registration  
Tax Concessions  
Main business location

Must be an ABN.

**Address \***

Address

  

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

**Email \***

Must be an email address.

**Phone number \***

Must be a valid phone number, including country and regional codes

**Website**

Must be a URL.

**Twitter/social media handle or hashtags**

**Other Social Media Details**

**Primary contact \***

Title      First Name      Last Name

            

**Primary contact phone \***

Must be a valid phone number.

**Primary contact position \***

**Primary contact email \***

Must be an email address.

## Additional documentation requirements - individual applicants

If you are applying as an individual (and not on behalf of an organisation), you are required to be an Australian citizen or permanent resident.

**Are you an Australian citizen or permanent resident? \***

- Australian citizen  
 Australian permanent resident

**Please attach a certified copy of your cardinal document (e.g. Australian passport or Australian citizenship certificate) \***

Attach a file:

**Please attach a certified copy of your cardinal document (e.g. Australian permanent resident visa) \***

Attach a file:

## Conflict of Interest

\* indicates a required field

Please advise if you or any of your personnel:

- has a professional, commercial or personal relationship with a party who is able to influence the application selection process, such as a member of the Foundation's staffing profile or Advisory Board;
- has a relationship with an organisation or foreign government which is likely to interfere with or restrict the applicants from carrying out the proposed activities fairly and independently; or
- has a relationship with, or interest in, an organisation from which they will receive personal gain because the organisation receives funding from the Foundation.

**To the best of your knowledge, are there any potential, perceived or actual conflicts of interest relating to this application? \***

- Yes  No

If yes, please provide details \*

## Declaration

\* indicates a required field

### Working with Children or other Vulnerable Persons

Successful grantees will be asked to complete a Working with Vulnerable Persons Statement of Compliance as part of the Standard Grant Agreement.

The Foundation considers a child to be a person under the age of 18 years.

**Will your project involve working with children and/or other vulnerable persons? \***

Yes

No

I confirm that:

The National Foundation for Australia-China Relations ("the Foundation") must comply with the Australian Privacy Principles contained in the Privacy Act 1988 (Cth) (Privacy Act), and the DFAT Privacy policy which is available [here](#). The information you provide in your funding submission is used by the Foundation to assess your application. This information, including personal information, will be disclosed to the Board and Secretariat, Commonwealth and State or Territory governments, organisations which are responsible for grants programs, and may be made public through national and local media or via the Foundation or DFAT websites. DFAT may also publish this information, including personal information, in its Annual Report and on the DFAT website. Applicants should also note the provisions of the Freedom of Information Act 1982 (Cth) apply to documents in the Foundation or DFAT's possession.

I, certify that:

- I have read the relevant information provided for grant applicants regarding eligibility and funding conditions, and confirm the proposed project meets the eligibility criteria.
- The statements in this application are true to the best of my knowledge and any supporting material is my own work or the work of the persons named in this application.

- I accept that the Foundation reserves the right to use whatever assessment processes and selection criteria they deem necessary to evaluate this and other applications for grant funding.
- I acknowledge that this application will be assessed on its merits, and compared to other projects, and that it may not be funded, or it may not be funded at the amount requested.
- I understand that my contact details may be used to receive information updates about relevant Foundation activities, and that I may choose to opt out of further updates at any time.
- If my application is successful, I consent to the media or members of parliament being given information about the funded project and agree I may be contacted directly by them on the contact number provided under Applicant Details above.
- If my application is successful, I will provide project reporting in accordance with the acquittal reporting requirements, which will include all related information and supporting documentation required to acquit properly and fully the money received.
- I understand that any information given to applicants by the Foundation should be seen as information only, and that I should not alter my circumstances or act upon expectations arising from such information.

**Declaration \***

- Yes, I have read and agree to the above conditions.

**Date of Declaration \***

Must be a date.  
Must be a date

**Name \***

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

**Position \***

If you are applying as an individual, state "individual applicant".

## Statistical Information

\* indicates a required field

**Where did you hear about the National Foundation for Australia-China**

- |  |                                       |
|--|---------------------------------------|
| <input type="checkbox"/> Foundation website              | <input type="checkbox"/> GrantConnect |
| <input type="checkbox"/> Australian Embassy/ Consulate   | <input type="checkbox"/> Facebook     |
| <input type="checkbox"/> DFAT State or Territory Offices | <input type="checkbox"/> Twitter      |

**Relations grant program? \***

- Friends of the Foundation
- WeChat
- Chinese language media in Australia
- LinkedIn
- Direct contact from the Foundation
- Other:

**Do you have any feedback regarding the application process which may be used to improve future grant rounds? (Note: any feedback will be treated confidentially and will not affect the assessment of your application). \***